

FHA HOC Assistance Request for
Case Number Transfer Fax/Email Cover Sheet

To: (circle one) **Denver HOC denhocinsure@hud.gov**
Atlanta HOC 404-331-3361
Philadelphia HOC PHOCInsure@hud.gov
Santa Ana HOC 714-796-5521

From: **Requestor Name** _____
Phone # _____ **Fax #** _____
Email _____

Lender Name _____

Lender ID# _____

Please assist with the following case number transfer. Our customer has requested that we process a loan on the following case number, however we have found the original lender unresponsive to our request for a case number transfer.

- Case number _____

- Property Address _____

- Original Lender Information

Lender Name _____
Contacted Party Name(s) _____

Phone Number(s) _____

- **Explanation of Efforts Made To Request Transfer**
(attach explanation on company letterhead)

- **Borrower request to transfer case number to new lender**
(attach signed request)

Thank you for your assistance.